



Job Details			
Job Title:	Mental Health Targeted Case Manager	Job Category:	Health Care
Location:	Osceola, Orange, Seminole, Highlands Polk, Highlands, Osceola, Orange, Seminole, or Hardee Counties	Employment type:	Independent Contractor (1099, No Benefits Included, Fee for Service Contract)
Travel Required:	Yes (Hybrid)	Starting Pay Rate:	\$23/hour
Position type:	Part-time or Full-time (25 – 40 hrs.)	Posting:	July, 2023
Applications Accepted By			
Job Recruitment Sites, Fax or E-mail: 321-284-8115 or hr@scarffl.com Subject Line: Employment MH TCM Attention: Human Resources Department		Mail: Serving Children and Reaching Families, LLC. ATTN: Human Resources Department 1216 Patrick Street Kissimmee, Florida 34741	
Job Description			
<p>Position Summary:</p> <p>Applicant for this position is a 1099 Independent Contractor who provides Outpatient Mental Health services to adults and adolescents. Duties include assessing, monitoring, advocating on behalf of, and linking clients to community resources. Services are provided to clients who meet Medicaid or state criteria for case management.</p> <p>Position Details:</p> <ul style="list-style-type: none"> • 1099 Contract (No benefits provided) • Schedule Flexibility • Morning Shift, Day Shift, Evening Shift, Weekends as needed • Position type: Hybrid (50% Travel Required) • Remote meetings and trainings • Virtual Interview Process <p>Required Knowledge and Abilities:</p> <ul style="list-style-type: none"> • Applicant must have applicable knowledge of Medicaid rules for Targeted Case Management service delivery when providing services to Medicaid enrolled clients; • Must have knowledge of and apply recovery-based principles and practices in service delivery that includes addressing and documenting the client's needs, strengths, abilities, barriers and preferences; • Must be knowledgeable of community resources; • Must be able to work with individuals who have a mental health disability; • Applicant must have or obtain the provisional CBHCM certification provided by the Florida Certification Board within three months of initially providing Medicaid services; • Must be reliable and a team player; • Ability to provide Services may be provided in the client's home, or in other community settings; • Ability to attend virtual team meetings, supervision meetings, and trainings according to agency needs; applicant must have equipment to perform job duties and a stable internet connection; • Has knowledge of psychiatric diagnosis and ability to recognize signs and/or symptoms of psychiatric illness. <p>Required Skills:</p> <ul style="list-style-type: none"> • Problem Solving - Identifies and resolves problems time efficiently; Gathers and analyzes information; Develops solutions; Works well in group problem-solving situations; Uses logic and reasoning. • Oral Communication - Speaks clearly and persuasively; Listens and gains clarification when necessary; Accurately responds to client questions and concerns as needed; Demonstrates presentation skills; Participates in meetings. 			

- Written Communication - Writes clearly and concisely; Tailor's writing style to meet specific needs; Able to read and interpret written information.
- Quality - Demonstrates accuracy and thoroughness; Looks for ways to improve and promote quality; Applies feedback to improve performance.
- Safety and Security - Adheres safety and security procedures; Decision-making; Reports potentially unsafe conditions.

Qualifications and Education Requirements:

To be eligible as a Mental Health Targeted Case Manager at Serving Children and Reaching Families, LLC, applicant must meet the following minimum criteria:

- Bachelor's Degree in Social Work or a Human Service-related field from an accredited college or university;
- One year of Full-Time or equivalent experience providing targeted case management services to adults experiencing serious mental illness and/or children with emotional disturbances;
- Has completed or the provisional CBHCM certification provided by the Florida Certification Board within three months of initially providing Medicaid services;
- Has knowledge of available resources within service area(s);

Additional Information:

- Applicant must successfully pass all Pre-Employment Screenings including but not limited to a Federal II Background check, a Local Background check, a Pre-Employment Drug Screening, and applicable licenses and insurances;
- Must have a valid Driver's License and Motor Vehicle Insurance and Registration;
- Bilingual (English/Spanish) or French-Creole a bonus!

Equal Opportunity Employer (EOE)

Serving Children and Reaching Families, LLC prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

Print Name

Signature

Date