

## Serving Children and Reaching Families, LLC.

| Job Details:   |  |  |   |
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| Job Title:   | Mental Health Targeted Case Manager                            | Job Category:  | Health Care   |
| Location:  | Polk, Highlands, Osceola, Orange, Seminole, or Hardee Counties | Employment type:   | Independent Contractor (1099, No Benefits Included, Fee for Service Contract) |
| Travel Required:   | Yes (Hybrid)   | Starting Pay Rate:   | \$18-20/hour  |
| Position type:   | Part-time or Full-time (20 – 40 hrs.)                          | Posting:   | January, 2023   |
| Applications Accepted By:  |  |  |   |
| <b>Fax or E-mail:</b><br>321-284-8115 or <a href="mailto:HR@Scarffl.com">HR@Scarffl.com</a><br><b>Subject Line: Employment MH TCM</b><br><b>Attention:</b> Human Resources   |  | <b>Mail:</b><br>Serving Children and Reaching Families, LLC<br>Human Resources Department<br>1216 Patrick Street<br>Kissimmee, Florida 34741 |   |
| Job Description  |  |  |   |
| <p><b>Job Summary:</b> Applicant for this position is an independent contractor who provides outpatient mental health services to adults and/or children. Duties include assessing, monitoring, linking and advocating for patients who have a mental health disability. Services are provided to patients who meet Medicaid or state criteria for case management.</p> <p><b>Knowledge, Skills, and Abilities:</b> Must know and apply Medicaid rules for service delivery when providing service to Medicaid enrolled patients. Applicant must be knowledgeable of community resources. Must be able to work with individuals who have a mental health disability. Must be reliable and a team player. Travel will be required. Services can be provided where the patient lives, works or attends school, or in other community settings. Must have knowledge of and apply recovery-based principles and practices in service delivery that includes addressing and documenting the client’s strengths, needs, abilities, barriers and preferences. Position has productivity requirements. Applicant must complete or agrees to complete CBHCM certification provided by the Florida Certification Board within three months of initially providing Medicaid services. Applicant should have good understanding of Medicaid rules for targeted case management and implement those rules for billing purposes. Has knowledge of psychiatric diagnosis and recognize signs/symptoms of psychiatric illness.</p> <p><b>Qualifications and Education Requirements</b></p> <p>Minimum: To be eligible as a children’s or adult’s mental health case manager, an individual must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• Bachelor’s Degree in social work or a human service-related field from an accredited college or university. One year of full time or equivalent experience working with adults experiencing serious mental illness and or children with serious emotional disturbances.</li> <li>• Has completed or agrees to complete CBHCM certification provided by the Florida Certification Board within three months of initially providing Medicaid services.</li> <li>• Have knowledge of available resources in the service area for children and or adults with serious mental illness.</li> <li>• Must have a valid driver’s license and auto insurance; successful motor vehicle background check; successful background screenings through local law enforcement, Florida Dept. of Law Enforcement, and FBI. Bilingual Spanish or French-Creole a plus</li> </ul> |  |  |   |

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Print Name

Signature

Date