

# SCARF

Serving Children and Reaching Families, LLC  
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## **DISCLOSURE AND CONSENT FOR PROCUREMENT OF AN INVESTIGATIVE CONSUMER REPORT AND RELEASE AUTHORIZATION**

Serving Children and Reaching Families, LLC may seek and obtain information about you from an investigative consumer and/or consumer credit reporting agency for employment purposes. You may be the subject of a “consumer report” and/or an “investigative consumer report” which may include information about your character, general reputation, personal characteristics, driving record, criminal arrest and conviction record, and/or mode of living which can involve personal interviews with sources such as your current and past employers, friends, or associates. These reports may be obtained at any time after receipt of your authorization. Additionally, these reports may also be obtained if the applicant is hired throughout the duration of their employment. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report.

In connection with my application and/or employment with Serving Children and Reaching families, LLC, I authorize Serving Children and Reaching Families, LLC or its agents to procure a consumer report and/or investigative consumer report about my background, character or reputation, including, but not limited to, information as to my employment, education, consumer credit history (consumer credit history will only be verified if appropriate for certain job descriptions), driving record, social security number verification, criminal record and/or other public records history. I authorize all persons to fully disclose information relevant to this investigation. I release from liability all persons, companies and governmental or other agencies disclosing such information. I further authorize that a photocopy of this authorization may be considered as an original. You should carefully consider whether to exercise your right to consent to and request disclosure of the nature and scope of any such consumer report(s).

1. I understand that in connection with my application for employment an investigative consumer and/or consumer credit report will be requested. This report or these reports may contain information, but is not limited to, as to my character, general reputation, personal characteristics or mode of living, a criminal background history, verification of current and previous employment, verification of educational credentials, professional reference verification, and the additional matters indicated above and as not prohibited by law.
2. I understand that according to the Fair Credit Reporting Act, prior to taking an adverse action based, in whole or in part, on the information contained in the consumer report, a copy of the consumer report as well as a written summary of my rights under the Fair Credit Reporting Act will be provided to me. Upon written request, within a reasonable period of time after my receipt of this disclosure, a complete and accurate disclosure of the nature and scope of the investigative consumer and/or consumer credit reports, which may involve personal interviews with sources such as neighbors, friends and associates, will be made to me. This disclosure shall be made in writing no later than five (5) days after the date on which the request for such disclosure was received or such report was first requested, whichever is later.
3. The information requested will be used in compliance with the Fair Credit Reporting Act, the Federal Americans with Disabilities Act (ADA) and/or any other applicable federal or state laws. Furthermore; I understand that if I am denied employment because of information contained in whole or in part in my consumer report, I have the right to be notified and given the name and address of the agency or source that provided the information.

4. I hereby authorize, without any reservation, any law enforcement agency, school, employer, reference, information service bureau, institution, or insurance company contacted by Serving Children and Reaching Families, LLC or its agents, to furnish the information described in Section 1.
5. I understand that a fax, photographic or electronic copy of this consent and release shall be valid as the original.
6. I hereby release the agents and employers and all other persons, agencies, and entities providing information or reports about me from any and all liability arising out of the request for or release of any of the above-mentioned information or reports.
7. I have read and understand this Disclosure and Consent form, and have been given the opportunity to consult with my independent legal advisor. By my signature below, I consent to the release of a consumer and/or investigative consumer report, as defined above, in conjunction with my application for employment and my employment. I understand that my consent will apply throughout my employment, to the extent permitted by law, unless I revoke or cancel my consent by sending a signed letter or statement to the company at any time.

Please refer to the Fair Credit Reporting Act for your specific rights.

*The following is for identification purposes only to perform the background check, and will not be used for any other purpose:*

\_\_\_\_\_  
DATE

APPLICANT NAME:

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
SOCIAL SECURITY NUMBER

\_\_\_\_\_  
Date of Birth (For Background Purposes Only)

\_\_\_\_\_  
Driver's License Number                      State

Current Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any other names I have been known by (including maiden name):

\_\_\_\_\_  
\_\_\_\_\_

Initial: \_\_\_\_\_